



Possio GRETA

EN USER GUIDE.....3



3. Read first



- In order to avoid accidental usage of the device during transport GRETA is by factory default set to Vehicle mode. In Vehicle mode GRETA will not start unless a charger is connected. Please read under 8.2 Power modes on how to deactivate this feature.
- GRETA has an in-built battery that might be empty upon arrival. Therefore, before using GRETA GSM Fax & Printer please allow for a minimum of 16 hours charging.
- Risk for explosion if battery is replaced by an incorrect type. Always use original Possio battery!
- When inserting your SIM card, make sure GRETA is powered off, and that the SIM card is correctly inserted and snaps into the SIM card slot. In order to receive faxes a special GSM fax number is needed. Please contact your local mobile operator for more details.
- Your warranty is invalidated if you tamper with the device or if the warranty seal is broken or damaged.



Explosive Atmospheres

When in any area with a potentially explosive atmosphere or where flammable materials exist, GRETA should be turned off and the user should obey all signs and instructions. Sparks in such areas could cause an explosion or fire resulting in bodily injury or even death. Users are advised not to use the equipment at refuelling points such as service or gas stations. Users are reminded of the need to observe restrictions on the use of radio equipment in fuel depots, chemical plants or where blasting operations are in progress. Areas with a potentially explosive atmosphere are often, but not always, clearly marked. These include fuelling areas, below deck on boats, fuel or chemical transfer or storage facilities, and areas where the air contains chemicals or particles, such as grain, dust, or metal powders.

4. Important Safety Precautions



When using GRETA, the safety precautions below must be taken to offset possible legal liabilities and damages.

Electrical safety

This product is intended for use with the supplied charger only. Usage of other chargers may be dangerous and cause damage to the device. Any usage of non-original Possio accessories will also invalidate any approval given to the product and warranties.

Safety in aircrafts

Due to the possible interference caused by this device to an aircraft's navigation system and its communication network, using this device on board an airplane (when not in flight mode) is against the law in most countries.

Environment Restrictions

Do not use this device at gas or refuelling stations. The use of this product is also prohibited in fuel storehouses, chemical plants, and locations containing explosives.

Safety for Environments

Do not use this product in gas stations, fuel depots, chemical plants or where blasting operations are in progress, or in potentially explosive atmospheres such as fuelling areas, below deck on boats, fuel or chemical transfer or storage facilities, and areas where the air contains chemicals or particles, such as grain, dust or metal powders. Please be aware that sparks in such areas could cause an explosion or fire resulting in bodily injury or even death.

Road Safety

Vehicle drivers in motion are not permitted to use telephony or fax services with handheld devices, except in the case of emergency. In some countries, using hand-free devices as an alternative is allowed.

Interference with Medical Equipment Functions

This device may cause medical equipment to malfunction. The use of this device is forbidden in most hospitals and medical clinics.

Non-ionising Radiation

This product should be operated in the suggested normal condition only to ensure the radiative performance and safety of the interference. As with other mobile radio transmitting equipment, users are advised that for satisfactory operation of the equipment and for the safety of personnel, it is recommended that no part of the human body be allowed to come too close to the antenna during operation of the equipment.

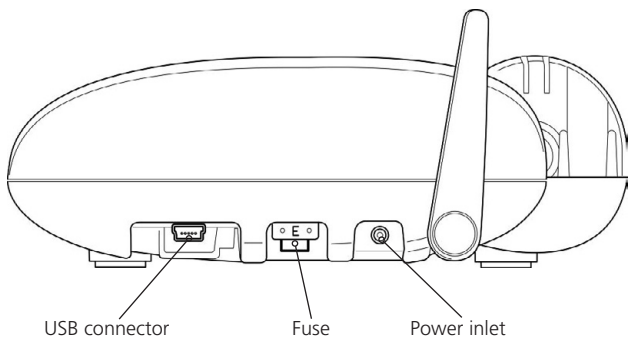
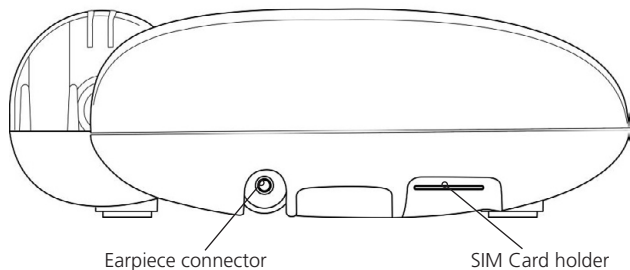
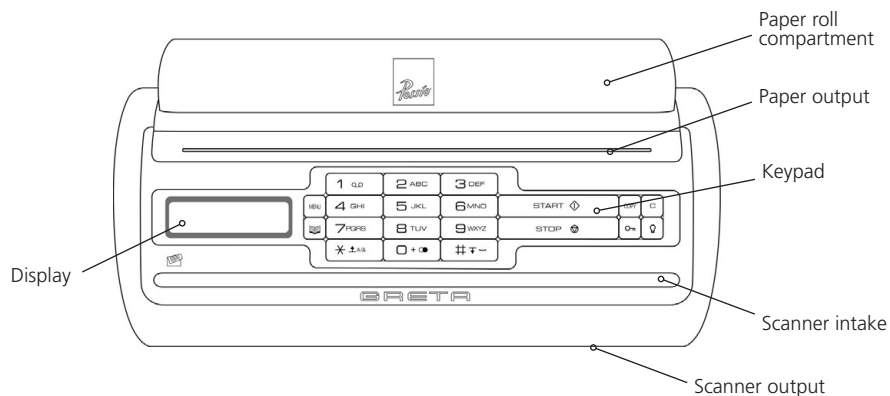
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5. Overview & Quick Guide

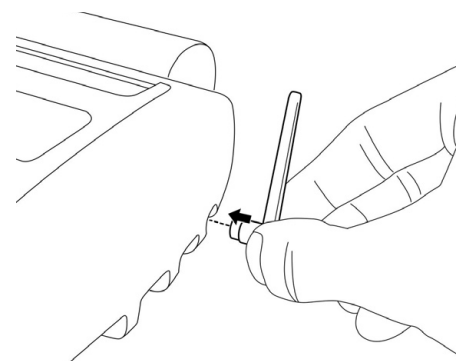
5.1 Know your GRETA



5.2 Greta contents list

- GRETA GSM Fax & Printer
- Antenna
- USB cable
- 110-240V AC power adapter
- Earpiece
- CD
- User manual
- Licence & Warranty booklet
- Registration card

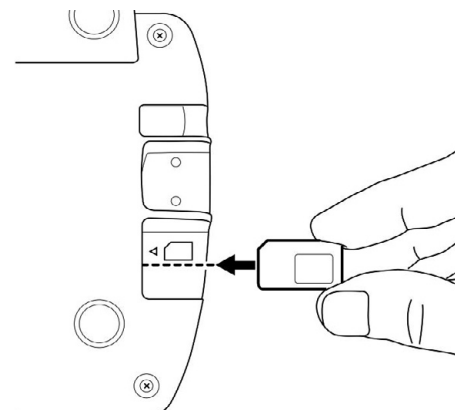
5.3 Antenna connection




Connect the supplied antenna to GRETA as shown. If you are using an antenna adapter please make sure you also connect an external antenna to this.

NOTE: GRETA does not have a built-in antenna and therefore requires you to connect the supplied antenna or an external antenna using the external antenna adapter (accessory).

5.4 Inserting the SIM card

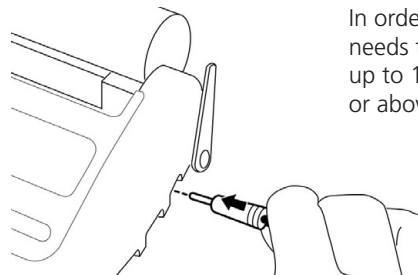


- Make sure that GRETA is switched off before you insert the SIM card. It is necessary to have subscribed to a fax and data service from your mobile operator in order to receive faxes. With the fax/data service you receive a separate fax number that needs to be used to receive faxes. Contact your mobile operator for more information.

- If your SIM card is PIN code enabled the display will show "Enter PIN?". Please type your PIN code and confirm by pressing **START** .

- GRETA will now connect to the network and you will be ready to use GRETA.

5.5 Charging GRETA




In order to use GRETA without a charger the device needs to be fully charged. The initial charge may take up to 16 hours. Once the battery level reaches 93% or above the LCD will show "Battery charged".

5.6 Switching GRETA on and off

To turn on GRETA press and hold down **START** .

To turn off GRETA press and hold down **STOP** .

5.7 Making a call

To make a phone call, make sure that you have connected the earpiece. Dial the number using the keypad and press **START** .




NOTE: If a document is stored in the memory the outgoing call made will be a fax.

5.8 Receiving a call

To answer incoming calls, press **START** . Then use the earpiece to listen and talk.

5.9 Sending a fax

To send a fax, first scan in the pages you want to send. After you have scanned in the pages dial the receivers fax number and press **START** . If transmission fails GRETA will automatically redial 3 times. The redialing event is shown on the display and can be cancelled by pressing **STOP** . Follow instructions on the display.

5.10 Receiving a fax

All incoming faxes are automatically printed out.

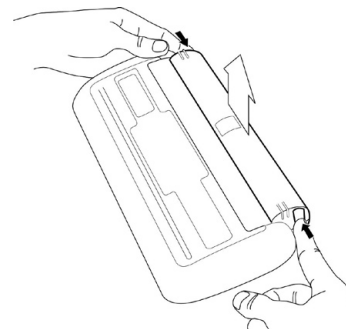
5.11 Receiving SMS

GRETA automatically prints out all incoming SMS.

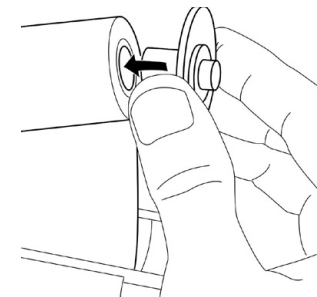


NOTE: To learn more about the functions of GRETA please read the instructions in *Chapter 6: Operation*.

5.12 Paper change



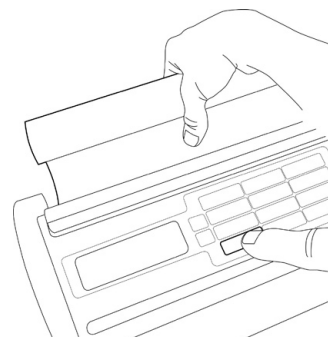
1. Remove the lid.




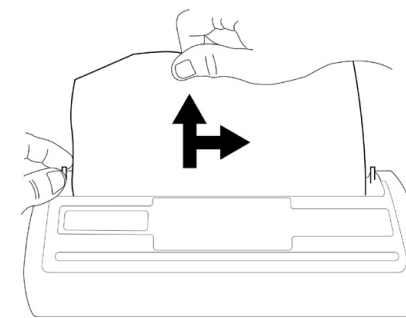
2. Move the plastic wheels to the new paper roll.



3. Ensure a straight cut edge.



4. Insert paper in the paper slot and keep ***#***  pressed to feed paper.



5. Lift metal clips to adjust and straighten paper. Pull the paper up and replace lid.












6. Operation

6.1 Menu overview

Phonebook	Messages	Functions
Contacts	Inbox	Copy
Add Contact	Delete All Messages	Forward feed scanner
Edit Contact	Print all SMS	Print settings
Print list of all contacts	SIM Memory	Print activity report
Memory status		Print Menu tree

Setup	Advanced Setup
Resolution	Power-down time
Date & Time	Power modes
Volume	Security
Fax header	Call diverts
Print out modes	Network settings
Language settings	
Density control	
Font size	



6.2 Navigation

Button	Description	Button	Description
	Menu, Print menu tree		Stop, Cancel, No
	Phonebook		Copy, Print
	0-9 or letters		Delete, Erase letters, One menu up
	Paper feed forward, Scroll menu, Capitalise letters		Keylock on/off
	Paper feed backwards, space bar		Backlight on, 15 seconds
	Start, Enter, Yes		

6.3. Phonebook

All your contacts are listed in the phonebook. You can use the phonebook to search, edit, delete or print contact information and even check available space on your SIM card.



6.3.1 Contacts

Contacts are listed according to SIM position. The displays shows intermittent contact name, phone number and SIM/Quick dial number. If you wish to print the displayed contact information press . Should you wish to delete the displayed contact press  and follow the on-screen instructions.







NOTE: Should you wish to assign (key 1) to your voice mail number, please first delete position 1 contact and then add your voice mail number. See 6.3.2 *Add contact*.

6.3.2 Add Contact

To add a new contact enter the **Add contact** menu. Type the name of your new contact first and confirm by pressing . Then type the new number and confirm your entry by pressing . Your new contact is now saved to the SIM.

6.3.3 Edit Contact

To edit a contact just enter the **Edit contact** menu. Scroll to the contact you want to edit and press . Use  to delete characters and type letters by pressing the corresponding letter buttons. Press  to confirm changes. Now you can edit the phone – or fax number. Save all changes by pressing .

6.3.4 Print list of all contacts

To print out a list of all your contacts enter the **Print all contacts** menu. The contacts list contains SIM position, the contact name and the phone or fax number.



TIP: The SIM position number can also be used for speed dialing. Just type the SIM position number followed by  and the corresponding contact/number is dialed.

6.3.5 Memory status

GRETA can show how many contact spaces are used in total. Most of the SIM cards today can hold 200 contacts. This number, however; depends on the type of SIM card you were provided by your mobile operator. Please contact your MO for further information on the capacity of your SIM card.

6.4 Messages

6.4.1 Inbox

All incoming SMS are stored in the Inbox. SMS are listed chronologically with unread messages shown first. To read a SMS just scroll using **⬆️** and **⬆️** to the message and press **START** **⬇️**. The message will be shown in the screen. Print the message by pressing **COPY** or delete the message by pressing **C**.

6.4.2 Delete All Messages

This function will delete all received messages and empty the inbox. You will be asked to confirm this action by pressing **START** **⬇️**. Pressing **STOP** **⊕** will cancel the action.

6.4.3 Print all SMS

To print a list of all SMS enter the **Print all SMS** menu and press **START** **⬇️**. All SMS are printed in chronological order together with the senders numbers.

6.4.4 SIM Memory

GRETA can show how much space is used in total. Most of the SIM cards today can hold 25 SMS. This number, however; depends on the type of SIM card you were provided by your mobile operator. Please contact your MO for further information on the capacity of your SIM card.

6.5 Functions

6.5.1 Copy

If you have a scanned document in the memory pressing **COPY** will generate a copy of the document/s. This button is also used to print contact details or SMS messages when in the respective submenu.



NOTE: After copying a document the document remains in the GRETA memory. You have to delete the document in order to be able to make voice calls or receive calls/faxes.

6.5.2 Forward feed scanner

In cases where a scanned paper is stuck in the scanner this button can be used to scroll the scanner roll forward.



NOTE: This function requires the fax to have power and will not work if the battery is empty and GRETA is not connected to the mains.

6.5.3 Print settings

A list of all current GRETA settings is printed.

```

** SETTINGS **
RESOLUTION:      FINE
POWER DOWN TIME OUT: 600
LANGUAGE:        ENGLISH
VOLUME:          2
DATE:            2007-06-23
TIME:            18:54
VEHICLE MODE:    ON
FLIGHT MODE:     ON
CALLER ID MODE:  OFF
CALL DURATION:   OFF
ID NUMBER:       0708
ID NAME:

```

6.5.4 Print activity report

The print activity report provides a list of the last 10 transmissions/receipts and includes a date/time stamp, the number called or caller number (if available), the transmission status, number of pages faxed/received (if applicable) and the duration of the call.

6.5.5 Print Menu tree

Prints out the menu tree with a list of all available functions. Including menu numbers for easy and quick access.



TIP 1: For quick access to a function Press Menu, the Function number and Start.
For Example: to add a contact type **MENU** **1** **2** **START** **⬇️**.

TIP 2: Keep **MENU** pressed for 3 seconds and the menu tree will be printed.

7. Setup

7.1 Resolution

Sets the scanner resolution.

- Low
- High (Factory default)

7.2 Date & Time

Sets the date and time to be shown in the display and on printed information. The date has to be entered in full and is shown in DD/MM/YYYY format. The time is shown in 24h format.

7.3 Volume

Sets the volume of the beeper.

- Off
- Low
- Medium
- High (Factory default)

7.4 Fax header

Sets the name and number to be shown on the top of the fax page. First type the user name that is to be shown on the fax header and then enter the number to be shown.



NOTE: If you enter a name and number it will always be shown on the top of the fax page sent.

7.5 Print out modes

GRETA can be set to only display information (except fax which is always automatically printed) on screen.

7.5.1 Number presentation

Sets whether to have incoming call numbers printed or only shown on screen. Factory default is off and number is only shown on the display.

- Off (Factory default)
- On



NOTE: Missed calls will even be printed when number presentation is switched off.

7.5.2 Call duration

Sets whether to have the call duration printed or only shown on screen. Factory default is off and call duration is only shown on the display.

- Off (Factory default)
- On

7.5.3 SMS

Sets whether to automatically print SMS or only shown on screen. Factory default is on and all incoming SMS are printed out automatically.

- Off
- On (Factory default)

7.5.4 Activate all

Sets print out mode to active. Number presentation, call duration and SMS are printed.

7.5.5 Deactivate all

Sets print out mode to deactivate. Number presentation, call duration and SMS are not printed and ONLY shown on LCD display.

7.6 Language settings

Sets the language version of GRETA from the list below.

- English (Factory default)
- German
- French
- Spanish

7.7 Density control

7.7.1 Scan density

Sets the amount of illumination GRETA uses when a document is scanned. If the paper is thin, like freight documents, use dark density to obtain better contrasts.

- Light
- Normal (Factory default)
- Dark

7.7.2 Print density

Depending on the content and quality of the document being printed use Print density to obtain better print contrasts. If the document is light use dark.

- Normal (Factory default)
- Dark

7.8 Font size

Sets the font size for print outs. Choose small to save paper.

- Large (Factory default)
- Small

8. Advanced Setup

8.1 Power-down time

Sets the power-down time after the last action. 600 minutes is the factory default and maximum is 999 minutes. In connection with Vehicle mode GRETA will switch off after the specified time once the vehicle is turned off.



NOTE: This function is disabled if a power charger is connected to the unit. Please observe that if the power down time is set to max it might cause your vehicle battery to be drained.

8.2 Power modes

Power modes is used to power on /off GRETA with special criteria's. Sets the power mode to be used by GRETA.

8.2.1 Deactivates all

Deactivates all power modes and GRETA can be powered on and powered down using **START**  and **STOP** .

8.2.2 Vehicle mode

GRETA can only be power up when a charger is attached. This function is the factory default in order to prevent accidental power on during transport. This function can be used in vehicles where the charger is connected to the vehicle system. GRETA will automatically power up when the ignition is turned on.

- On (Factory default)
- Off

8.2.3 Flight mode

GRETA's GSM module can be turned off in environments that prohibit use of radio frequency devices. All functions that are not GSM related can still be used.



- On
- Off



- Emergency calls will not work when GRETA is set to flight mode as the GSM module is turned off!
- GSM related functions will not work in flight mode.
- Flight mode needs to be set before entering areas prohibiting use of radio frequency devices.

8.3 Security

8.3.1 Key lock

To prevent accidental usage of the key functions GRETA can be set to lock all keys. Press  and follow the on-screen instructions. To unlock the keys just press  again and follow the instructions on the LCD.

- On (automatic key lock after 15 seconds)
- Off (Factory default)

8.3.2 PIN request

Most SIM cards are delivered with PIN code request turned on. If you would like to turn off the PIN request every time GRETA is started you can select to switch it off.

- On (Factory default)
- Off

8.4 Call divers

Sets the divert option for voice, fax and data calls to a user defined number.

8.4.1 Cancel all divers

All divers are deactivated. This is the factory default.

8.4.2 Divert voice calls

Incoming voice calls will be diverted to a user set defined number.

- **Divert all calls:** All voice calls are diverted to a user defined phone number.
- **Divert if busy:** Voice calls will be diverted to a user defined phone number when busy.
- **Divert if not answered:** Voice calls will be diverted to a user defined phone number when not answered.
- **Divert delay:** Voice calls will be diverted to a user defined phone number when not answered after x seconds.



NOTE: Divert delay will only work if divert no answer is activated.

8.4.3 Divert fax calls

All incoming fax calls are diverted to a user defined fax number.

8.4.4 Divert data calls

All incoming data calls are diverted to a user defined data call.

8.4.5 Print all divert settings

Prints all current divert settings.

8.5 Network settings












8.5.1 Show networks

Displays a numeric list of all available networks.

8.5.2 Select network

When roaming you can choose an operator from the numeric list printed out in **Show networks**. The digit 0 activates automatic roaming (GRETA chooses the operator). The factory default is automatic roaming.

8.6 Error codes

 1	Error
 2	Hangup
 3	Busy
 4	No answer
 5	No carrier
 6	Unexpected hangup
 7	Unexpected response
 8	No response
 9	No dialtone
 10	Document error
 11	Action cancelled by user

9. GRETA Manager and Drivers

GRETA can be used as a printer and scanner when connected to a laptop running Windows 2000 or XP with the supplied USB cable. In order to be able to use GRETA as a printer & scanner the GRETA Manager software and drivers on the supplied CD-Rom need to be installed.

Power up GRETA and connect the USB cable to your laptop and GRETA. Windows will automatically detect the new hardware. Insert the enclosed Possio GRETA installation CD and follow the on-screen instructions.

For a more detailed guide with screendumps please refer to the PDF on the CD named GRETA Manager Guide.

9.1 GRETA Driver installation

1. Once GRETA is connected to your laptop Windows will automatically find the new hardware. Follow the on-screen instructions to install the USB drivers.
2. Insert the GRETA Installation CD into your CD-ROM or DVD drive. When the Found New Hardware Wizard appears, select Install the software automatically (Recommended) and click [Next >].
3. The Windows XP logo testing screen will appear and warn you that the driver has not passed Windows XP certification. Ignore this warning and Click [Continue Anyway].
4. Once the installation is complete, click [Finish] to complete the first phase of installation.
5. Windows will once again find a new hardware.
6. Repeat steps 3 and 4 above
7. Your new hardware is now installed and ready to use.

9.2 GRETA Manager installation

1. In order to use GRETA as printer & scanner the GRETA Manager will have to be installed.
2. Insert the GRETA installation CD and the setup should start automatically. If it does not go to D:\ (where D: is your CD/DVD drive) and double click D:\ SETUP\GRETA\ setup.exe and follow the on screen instructions.
3. Select a language from the list and click [Next >] to start installation.
4. The installation preparation has been completed. Click the [Next >] button to start installation.
5. Read the End-User License Agreement (EULA) and click [YES>] to accept it.
6. Click [Finish] to complete the process. GRETA is now ready to be used for printing and scanning.

10. Starting GRETA Manager

A shortcut to GRETA Manager has been placed on your computer desktop. With GRETA Manager you can save scanned documents in GRETA to the PC and print PC files to GRETA.

10.1 Using GRETA Manager

1. Click GET SCAN FILES to retrieve scanned documents from GRETA.
2. Click [File] and [Save] to save scanned documents as jpg files to your PC.
3. Click [Edit] and [Delete] to delete saved documents from your PC.
4. Click [View] and [View PC File] to check the files status. If print is incomplete, the status is NEW. The print is completed, if status is OLD.

10.2 Printing with GRETA Manager

1. Open the file to be printed.
2. Click Print and choose GRETA printer from the printer list.



NOTE: GRETA Manager has to be running in order to print.

